

ARTISTS ALLEY & WRITERS WAY APPLICATIONS

To be considered to participate in the Annual Metropolis Superman Celebration's Artist Alley & Writers Way event, please **fully complete and submit** the information below. Once submitted, the application will be reviewed by the Superman Celebration Committee. You will then be notified regarding your application status. *If selected* to participate you must submit your vendor payment of **\$100** to the Metropolis Area Chamber of Commerce **NO LATER THAN APRIL 15TH, 2018**. Applications received after April 15th will incur an additional fee of \$25.

Are you a returning guest?	YES	NO
FIRST NAME		
LAST NAME		
ADDRESS		
CITY	STATE	ZIP
PHONE		
ADDITIONAL PHONE		
EMAIL ADDRESS		
PRIMARY CREATOR TYPE		
PRIMARY INDUSTRY TYPE		
PRIMARY PUBLISHING METHOD		
WEBSITE ADDRESS		
LINK TO CREATIVE RESUME		
If no resume or website is listed, applicant must submit samples of their work to office@metropolischamber.com		

MSC reserves the right to determine what artist/writers will be allowed to have in the booth and to ask any participant to leave if any rules are not followed.

By submitting this application, I agree to the following rules & regulations to participate in the Metropolis Superman Celebration (MSC). If selected I must commit to being at the event Friday, Saturday & Sunday. Set up must be completed by 10:00 AM on Friday and may also be completed on Thursday if I choose. I agree to pay the \$100 vendor fee no later than APRIL 15th to guarantee my selection. I will receive an 8ft table, 2 chairs in my designated booth space. Please note that a table cloth is available for rent for an additional \$15.



Artist Alley – Writers Way Policies

All exhibitors, podcasters, vendors, artists and others to whom space is rented shall be hereby referred to as “exhibitors”. Please note that if payment & photo are not received by April 15th, your image will not be utilized on our website promotions.

Exhibitor Credentials

All Exhibitors must wear their MSC badges at all times. MSC badges may be picked up at the Metro*Chamber office, located at 516 Market Street.

Hold Harmless

By agreeing to exhibit at the Superman Celebration, the exhibitor agrees to protect, keep, and save the Superman Celebration and any employee or volunteer of the Superman Celebration forever harmless from any building issues, damages, loss, theft, cost, liability, act of God, terrorism or expenses that arise from exhibit at the show. This agreement covers full set-up, tear down and exit from the Superman Celebration.

Copyright Protection

The sale of unlicensed merchandise (including DVD/Blu Ray/CD) is strictly prohibited at the Superman Celebration and all associated events. Exhibitors are responsible for the legality of the items they sell. If unlicensed merchandise is found, exhibitor will be given the opportunity to remove it from the grounds. Repeat offenders may be dismissed from the convention without refund.

Taxes and/or Licenses

Exhibitors are responsible for any and all required sales tax, income tax, insurance payments and/or license fees required by the state of Illinois, Massac County and/or the city of Metropolis.

Cancellation Policy

Any cancellations must be made in writing. Cancellation by April 15th, 2017 will result in a refund of 50% of any monies paid, minus non-refundable deposits. After May 15th, 2017 no refunds will be issued.

No Show Policy

Exhibitors are expected to arrive and have their assigned space set up and manned for the duration of the event. Any booth vendor must complete their set up by 10:00 AM Friday, June 9th, 2017 unless prior notice has been arranged. Exhibitors who do not arrive by the designated time and do not provide instruction to the staff of the Superman Celebration will be at risk of having their booth space reclaimed without refund.

Duration of the Show

Unless prior arrangements have been made, and agreed to by a member of the Superman Celebration staff, all exhibitors are expected to maintain their space for the entire duration of the event.

Right to Deny

The Superman Celebration reserves the right to deny any exhibitor access to any event if the event management feels that participation by a group or individual will harm the event in any manner.

Exhibitor Space

Exhibitors will limit their display to the rented space and will not alter the floor plan in any way. No exhibitor is allowed to have item(s) in the aisle(s) of the vendor area without prior written permission of the event manager.

X-Rated/Inappropriate Material

The Superman Celebration is a family-friendly, all age event. Exhibitor agrees to keep adult materials out of the view of the public. The sale of adult materials is strictly prohibited. The Superman Celebration reserves the right to determine what artist/writers will be allowed to have at the booth.

The Superman Celebration reserves the right to ask artist/writer to leave with no refund of monies if any rules are broken.

Artist/Writer Signature & Date