

**\*ARE YOU A RETURNING VENDOR FROM THE 2018 SUPERMAN CELEBRATION? (please circle) YES or NO**

OWNER NAME: \_\_\_\_\_

BUSINESS NAME: \_\_\_\_\_

ADDRESS: (full mailing address required including City, State, & Zip Code)

\_\_\_\_\_

PHONE NUMBER: \_\_\_\_\_ CELL PHONE: \_\_\_\_\_

E-MAIL ADDRESS: \_\_\_\_\_

Preferred method of contact (please circle one): **Cell** OR **Email**

Type of Merchandise (please circle one): **Food** **Novelty** **Other**

Description of merchandise to be sold at Celebration: (what makes YOUR booth unique)

**\*\*All applications MUST be received by April 15th, 2019. Applications after April 15<sup>th</sup> will incur a fee of \$75 for both non-food and food categories. If your truck, trailer, awning, tongue or any other portion of your area is NOT included in the measurement and causes others to be outside of their spot, an additional fee of \$150 will be collected for incorrect measurement.**

# of 10x25 feet of spaces needed (not including stock truck) **NON-FOOD** \_\_\_\_\_ x \$300 **FOOD** \_\_\_\_\_ x \$400

Number of Outlets Needed: \_\_\_\_\_ -110v \_\_\_\_\_ -220v

Estimated Amps Needed: \_\_\_\_\_ Type of Receptacle: \_\_\_\_\_

Number of Water Hook-ups Needed: \_\_\_\_\_

# of 10x10 feet spaces needed (not including stock truck) **NON-FOOD** \_\_\_\_\_ x \$200 **FOOD** \_\_\_\_\_ \$250

Number of Outlets Needed: \_\_\_\_\_ -110v \_\_\_\_\_ -220v

Estimated Amps Needed: \_\_\_\_\_ Type of Receptacle: \_\_\_\_\_

Number of Water Hook-ups Needed: \_\_\_\_\_

**(You MUST stay within the confines of your purchased space. NO tables, displays or racks can be placed in front of your space in the street. Emergency vehicles must be able to pass through. If needed, additional space may be purchased.)**

Number of Stock Truck ONLY spaces: \_\_\_\_\_ x \$200

Number of Outlets Needed: \_\_\_\_\_ -110v \_\_\_\_\_ - 220v

Estimated Amps Needed: \_\_\_\_\_ Type of Receptacle: \_\_\_\_\_

Number of Water Hook-ups Needed: \_\_\_\_\_

Stock trucksowed on Market Street or around the Superman Square. Stock truck spaces will be available on side streets for easy access to all vendors at an additional cost. Most spaces are 10x25 feet. A limited number of 10x10 feet spaces will be availabl will not be alle. The Chamber will assign the placement of vendors as reservations are received. If your unit is over 25 feet, you must purchase additional spaces. City ordinances prohibit RV's from using stock truck spaces. Anyone needing a hard wire connection will be taken care of on Thursday.

**SPECIAL INSTRUCTIONS:**

**Personal Vehicle Information:** Make of car: \_\_\_\_\_ License #: \_\_\_\_\_

Model: \_\_\_\_\_ Year: \_\_\_\_\_

State of Registration: \_\_\_\_\_

Vendor Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**\*ARE YOU A RETURNING VENDOR FROM THE 2018 SUPERMAN CELEBRATION? (please circle)****YES or NO**

Vendors may have access to their space after 8 p.m. on Wednesday, June 5, 2019 and MUST be completely set up by 10:00 am on Thursday, June 8<sup>th</sup>. The celebration will run from 5:00 pm until 9:30 pm on Thursday (there will be some light lunch foot traffic on Thursday), 10:00 am until 9:30 pm Friday & Saturday, and 10:00 am until 5:00 pm on Sunday.

**ALL VENDORS MUST REMAIN IN PLACE UNTIL CLOSE OF CELEBRATION ON SUNDAY, JUNE 9<sup>th</sup>, 2019.**

The water lines will run parallel to Market Street and cannot be driven over. Therefore, vendors will need to enter Market Street from 10<sup>th</sup> street at the stoplight. No personal vehicles will be allowed to park on the Superman Square OR on Market Street. There are several parking lots and other parking spaces nearby. Please do not park on the side street as they are used for stock truck spots. Please also be courteous to customer parking for businesses located on Market Street. Also, please additional hoses in case of additional hookups for water.

No stock trucks will be allowed on Superman Square OR on Market Street. Spaces will be available for \$200 on the side streets off Market Street. Recreational vehicles are not allowed in the stock truck spaces. A campground is located at Fort Massac State Park (618-524-4712) if you would like to stay in a recreational vehicle, you will not be permitted to park one in the Market Street area for the purpose of lodging, or as a stock truck.

Vendors are NOT allowed to promote their business through the use of any type of hawking by natural or amplified means. A public-address system is used through the duration of the celebration to promote the various events. This will be the only announcement system permitted. The Celebration is a family event and vendors are expected to behave professionally during the event. NO foul language, lewd behavior, or alcoholic beverages are allowed on the premises.

Trash will be collected several times daily but should be in plastic bags for easy collection. Absolutely no littering will be tolerated and cooking oil should not be discarded in alleyways or in local business's trash cans. Please put all cooking oil into a sealed container and discard in the dumpsters provided.

There are street lights at frequent intervals on Market Street, but you may need to bring additional lighting. Please keep this in mind when deciding if you need electricity at your space.

Food vendors who do not operate out of an enclosed concession trailer are required to conduct all cooking inside of a screened-in enclosure. This is a requirement of the local health department and will be strictly enforced. If there are any updates to the current requirements given to the Chamber by the health department, we will do our best to send out communication as such. Any vendor that does not comply can be asked to leave without a refund. Vendors must comply with the local health department guidelines and any questions or concerns may be answered by the Southern Seven Health Department at 618-524-2657.

Vendors will only be allowed to see the items approved on your application. Vendors are prohibited from selling the following: Fireworks, Snap-N-Pops, Firearms, Knives, or other weapons, Silly String, Stink Bombs or Oils, Drug Related Items, Confederate Flags and non-family oriented offensive items. Absolutely NO items will be allowed with any Superman artwork of any style unless they are officially licensed D.C. Comic items. Any vendor selling any of these items be asked to leave and no refund will be made on the vendor fee.

The Metropolis Chamber of Commerce is required to provide a list of all vendors at the Superman Celebration to the Illinois Department of Revenue. It will be the responsibility of the vendor to provide their sales tax information and sales tax owed to the Illinois Department of Revenue.

The Vendor Application, a picture of your trailer or tent, along with your payment in full, should reach the Chamber **APRIL 15<sup>th</sup>, 2019**. For returning vendors, information and payment must be received before April 1<sup>st</sup> as well in order to guarantee a spot. If paying by check, your check should be made payable to the Metropolis Chamber. The mailing address for payment and vendor applications is Metro Chamber, PO Box 188, Metropolis, IL 62960. **NO refunds will be given after May 15<sup>th</sup>, 2019**. Should you have any questions, please call the Chamber at 618-524-2714.

**I have read the Vendor Contract and Vendor Rules sheets and agree to follow the guidelines set forth by the Metropolis Chamber of Commerce. I understand that if unapproved merchandise is sold, or if deemed necessary by the Metropolis Chamber, I can be asked to leave the Superman Celebration without a refund.**

Vendor Signature: \_\_\_\_\_ Date: \_\_\_\_\_